

APPENDIX 5 E

Board of Regents of the University System of Georgia

Final Schematic Design Submittal Checklist

No.	Chk.	Item
1		Transmittal Letter signed by the President.
2		The Environmental Site Assessment has been received. (See App. 4 B)
3		Review/approval letter from the state Floodplain Mgt. Coordinator. office has been received.
4		Schematic Site Plan (Scale: 1"= 20' Minimum)
5		Floor Plans with room names and sq. ft. (Scale: 1/16" = 1'-0" Minimum)
6		Schematic Elevations (Scale: 1/16" = 1'-0" Minimum)
7		Specification Narrative
8		Topo, Utility and Site Conditions survey
9		Plat of Boundary Line Survey, if required.
10		Initial Utilities Report (See App. 5 B)
11		"In-budget" cost estimate with supporting documents
12		Written approval by the BOR of any exemption requests to design criteria, design philosophy, etc
13		List of deductive alternates approved by the campus.
14		Tabulation sheet showing spaces listed in the program with sq. ft. vs. spaces on schematic drawings with sq. ft.
15		Environmental Site Assessment report, if not submitted at Programming Phase.
16		Verification of Seismic Risk Zone
17		Written responses to issues raised by campus and BOR
18		Mass model or 3-D rendering (deliver to campus)